

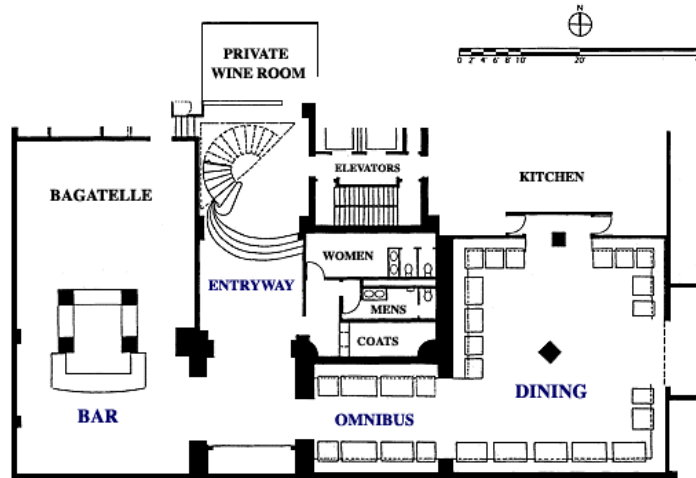
Rental Fees for Maxim's: The Nancy Goldberg International Center

(Security Deposit + Room Fee + Administrative Fee + Itemized Costs = Total Event Cost)

Please note these fees are for space rental only. The room fee is for seven hours from set up to break down and exit. The room fee includes tables, chairs, and the use of two pianos. Additional costs will be dependent upon the exact needs of your event. Additional charges may be incurred for custodial, building security, audio-visual services, additional tables and chairs. We require linens and dishware be brought in by your caterer. If additional lighting or equipment is necessary an electrician may need to be present at an additional charge.

Weddings: It is our experience that weddings usually require ten hours, from set-up to break-down. Additional hours are billed at \$200 per hour.

Room	Capacity	Private/Corporate		Not for Profit	
		Monday-Thursday	Friday-Sunday	Monday-Thursday	Friday-Sunday
Dining Room	136 Dinner Seating or 175 Buffet Service	\$1,500	\$2,500	\$1,000	\$2,000
Dining Room Including Bar and Bagatelle	200 Reception <i>(Set up for dining room service with a reception in Bar and Bagatelle)</i>	\$2,000	\$3,000	\$1,500	\$2,500
Bagatelle	40 Dinner Seating or 80 Reception	\$1,500	\$2,000	\$ 750	\$1,500
Wine Room <i>(limited availability)</i>	12 – 14 Dinner Seating	\$1,000	\$1,500	\$ 750	\$1,000



- **Security Deposit:** \$1,000 reserves the date and covers any charges that may be incurred for improper care of or damage to the equipment, insufficient clean-up or missing items. Balance may be applied to room rental fee. Refundable if written notice of the cancellation of the event is received 30-days prior to the date of the event.
- **Administrative Fee:** A \$250 administrative fee is charged to all events. This fee covers any costs associated with scheduling, site coordination and contract processing.
- **Itemized Costs:** Your Event Coordinator will determine the itemized costs associated with your event, based on your specific needs. They may include custodial, building security, additional equipment, a/v technician, Chicago police, dance floor, and a union electrician.
- **Not for Profit Rate:** The organization's 501 (c) 3 tax identification number must be provided in order to receive the Not-for-Profit rate.

For additional information, Please call Allen Nichols at 312-742-1748
All Fees Subject to Change